Tockwith & District Agricultural Society

Registered Charity 1105149
www.tockwithshow.org.uk

EXHIBITOR REGULATIONS

In these Regulations "Show Society" refers to the Tockwith & District Agricultural Society Ltd

1. The Exhibitor must provide a **Risk Assessment** and comply with the current Health and Safety Regulations. All exhibits containing moving parts must be fitted with guards to comply with safety regulations applicable to the particular exhibit.
2. **The Exhibitor must be in occupation by 9.45am on the Show Day** and all vehicles must be moved from the access ways to the car park before 9.45am.
3. The Show Society reserves the right to remove vehicles by mechanical means which in their opinion cause an obstruction and recover the cost incurred from the vehicle owner or driver and the Show Society shall not accept any responsibility for any damages that may be caused in the removal.
4. **The Exhibitor must hold public liability insurance.**
5. **The use of generators will only be permitted with the prior written consent of the Show Society.** Generators must not cause a nuisance to other exhibitors with particular reference to noise and fumes and must comply with current Health and Safety Regulations (see also next page "PORTABLE GENERATORS"). If, in the opinion of the representative of the Show Society, a generator is running in a way that is prejudicial to health and safety or a nuisance to others then the Show Society reserve the right to stop the generator from running without liability to the owner or operator or refund of any payment made for attending the Show.
6. Raffles, lotteries, tombolas and the use of audio and speaking equipment is prohibited except with the prior written consent of the Show Society.
7. The Exhibitor shall not sell or offer for sale any laser pens or guns (whether capable of shooting or not) or similar toys and articles.
8. The Exhibitor shall not sell or offer for sale any foodstuffs or drinks on their Stand that may contravene the terms of the Show Society's catering concession unless written permission has been obtained from the Show Society.
9. The distribution of leaflets around the Show Field or car parks is not permitted.
10. At its complete discretion the Show Society reserves the right ;
    a. To refuse admission to any person to the Show Field;
    b. To evict from the Show Field any person who does not comply with the conditions laid down by the Show Society for the good order, conduct and safety of the Show, or who causes any kind of disorder or nuisance.
11. The Show Society shall exercise all reasonable care for the comfort and safety of exhibits entrusted to them, but the Show Society will not be responsible for the entire or partial loss, non-staging or detention of, or damage to same, or to any person or property, whether arising from accident or other persons or from any other cause. Further, it is a condition of entry that the Exhibitor will hold the Show Society blameless and will indemnify them against legal proceedings and also against compensation for damage arising out of, in consequence of, or in connection with any such accident, loss or damage and entries are accepted only on this strict understanding.
12. All stands, equipment and exhibits must be removed as soon as possible after the end of the Show and in no circumstances later than 12:00 noon on the Monday following the Show Day.
13. The Exhibitor must tidy up and remove all waste material and litter from their location and either dispose of it in receptacles that are provided on the Show Field or take it from the Show Field.

-End-

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PORTABLE GENERATORS

There are two major issues with generators: noise and fumes.

In the interest of health and safety Tockwith & District Agricultural Society Ltd request that generators that are brought onto the Showfield are of the modern "silent" design. While not completely silent, a silent generator operates at a noise level of about 65 decibels or less, which is similar to the noise produced by two people having a conversation, or the playing of background music. In contrast, a standard generator can operate at noise levels of 100 decibels or more - about as loud as a power saw. Some of the quietest silent generators operate at about 50 decibels, which is comparable to the noise produced by a running refrigerator. The design of a silent generator generally incorporates special materials that help to reduce vibration and enclosures muffle the remaining noise. Although not a hard and fast rule, the higher the power output of a generator, the more noise it tends to produce when running.

- Generators must be well maintained so as not to create excessive and noxious fumes.
- Generators must be sited within your plot so as to reduce the possibility of noise nuisance.
- Generators should be sited to ensure that exhaust fumes are dissipated into the atmosphere away from populated venue areas.
- Generators should be guarded from unauthorised persons.
- A Dry Powder Extinguisher must be provided and located near each generator.
- The fuelling and/or refuelling of generators must only be carried out by authorised personnel wearing the correct personal protective equipment and following the manufacturer's instructions. Suitable materials and equipment must be kept at hand to deal with any possible fuel spillages.
- Fuel must be stored in containers that are designed and approved for the purpose, correctly labelled as to their contents and must be fitted with a screw-cap or closure to prevent leakage of liquid or vapour.
- The fuel storage area should be well away from ignition sources and must be secure, to protect against unauthorised access or the possibility of vandalism or arson.
- Supply cables must be of the correct rating for the maximum possible load with no damage to the insulation and fitted with the correct type of connectors for external use.
- Cables must be routed so that they will not cause a tripping hazard.

Your observation of these guidelines will be to the benefit of yourselves and your customers, as well as to other people attending the Show.

If, in the opinion of the representative of the Tockwith & District Agricultural Society Ltd, a generator is running in a way that is prejudicial to health and safety or a nuisance to others then the Show Society reserve the right to stop the generator from running without liability to the owner or operator or refund of any payment made for attending the Show.

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HEALTH & SAFETY GUIDELINES FOR TRADE STANDS & EXHIBITORS

All Trade Stands and Exhibitors must complete a Risk Assessment Form

Using the guidelines please consider what risks there are to those assembling, dismantling and attending your Trade Stand, and to members of the public who visit during the Show. Outline the steps that you propose to take to minimise those risks in the table on the Risk Assessment Form. If in your opinion there are no risks please print **NO RISKS.**

Hazard	Who might be harmed?	Is more needed to control the risk?
Look only for hazards which you could reasonably expect to result in significant harm under the conditions at your Trade Stand. Use the following examples as a guide.	List groups of people who are at risk from the significant hazards that you have identified.	For the hazards listed, do the precautions to be taken comply with the following?
• Slipping and tripping hazards • Chemicals (e.g. battery acid) • Moving parts of machinery (e.g. Blades) • Work at height (e.g. from ladders, scaffolding and platforms) • Pressure systems • Vehicles • Electricity • Dust (e.g. from grinding, sawing) • Fumes (e.g. from **GENERATORS)** • Manual handling • Noise (e.g. from **GENERATORS**) • Livestock on stand • Projectiles for competition or amusement • Lifting operation • **Smoking** - The Health Act 2006 states that premises that are open to the public are to be smoke free in areas that are enclosed or substantially enclosed, including temporary tents and marquees. • Fire hazard e.g. combustible materials (rubbish, flammable substances, LPG etc) and ignition sources (flames, hot surfaces, smoking etc)	Your own staff and helpers Tockwith Show staff Your contractors People sharing your stall Visitors Neighbours Members of the public **Pay particular attention to:** People with disabilities Children People with dogs Inexperienced staff Lone workers – they may be more vulnerable	• Meet the standards set by legal requirements? • Comply with a recognised industry standard? • Represent good practice? • Represent risk as far as reasonably practicable? **Have you provided:** • Adequate information, instruction or training? • Adequate systems and procedures including emergency evacuation plan? • Adequate equipment including ✓ Alarms? ✓ Fire fighting equipment? ✓ Cleaning equipment for spillages? ✓ Hygiene facilities? • Clear and visible signage? If so, then the risks are adequately controlled, **but you need to indicate the precautions you have in place within your Risk Assessment.**